

RETURNS FORM



PAGE	ORDER DATE	INVOICE #
OF		

QTY ORD	PRODUCT CODE	PRODUCT DESCRIPTION	RETURN REASON CODE*	QTY RETURNED

Please note we do not refund or exchange for change of mind.

*REASON FOR RETURN (CODES) | R1. Wrong Item/s shipped | R2. Wrong amount of Item/s shipped | R3. Faulty/ Damaged (Please Describe overleaf) | R4. Wrong Coloured Item/s shipped | R5. Other (Please Describe Overleaf)

RETURN INSTRUCTIONS

- Please select from the relevant Reason For Return Codes listed above and fill in the Return Reason Code Column.
- Complete the above and send it back to us with the item/s, along with a copy of your Invoice within 7 days of delivery. If possible for our benefit & to process your return as quickly as possible, please include or email photos of Faulty/Damaged Products.
- The Printed label below is included for your convenience. Simply attach to your Return (postage is not paid).
- Returns may take up to 10 working days via post, and if a replacement is requested allow standard shipping times.
- We will notify you via the email address you provided with your original order, once we have processed your return.

If we can assist you further please contact our Customer Service Team either via phone (0061) 3 9532 2286 or email enquiries@aaitrading.com

POSTAGE

If an item has a manufacturing fault, you will receive a replacement or refund on that item/s. Non-manufacturing faults item/s will be assessed and you will be notified if a repair is possible. Freight cost will be paid by AAI for replacement items.

AAI Trading House P/L will not be responsible for items lost in transit so we encourage you to send goods via registered mail.

Thank-you
- from the AAI Team

INVOICE NUMBER:



AAI TRADING HOUSE RETURNS
12 / 19-23 Kylie Place
CHELTENHAM
VICTORIA 3192
AUSTRALIA

**AFFIX
STAMP
HERE**